

Date:

To,
The Secretary
Abbott India Limited
3-4 Corporate park
Sion Trombay Road
Mumbai 400 071

Client ID/ Folio No –

Subject – Change of Address

Dear Sir,

I, -----, holding ----- Equity shares in my name in Abbott India Limited. I would like to inform you that I have shifted from:

.....
.....
.....
.....

To

.....
.....
.....
.....

Request you to kindly update the same in your records for further communication.

Kindly acknowledge the receipt of this letter.

Thanking You

Yours faithfully,

Name of the Shareholder:

Address:

Shareholder's Signature
Client ID / Folio No: