



## ABBOTT INDIA LIMITED

### Details of Familiarization Programs conducted during the year 2019-20

Sr. No.	Name of the Presenter	Topic of discussion	Dates	Duration
<b>Internal</b>				
1.	Mr Jasraj Viridi Director – CSR	Update on CSR Projects	May 27, 2019; August 22, 2019 and November 12, 2019	30 minutes each
2.	Mr Rajiv Sonalker Group Finance Director & CFO	Financial and Business Updates	May 27, 2019; August 8, 2019; November 12, 2019 and February 7, 2020	1 hour each
3.	Mr Mukesh Kumar - Head Investigations, Mr Vijaya Prakash - Director – Office of Ethics and Compliance and Mr Sudip Tiwary - Head Investigations	Updates on Internal Investigations	May 27, 2019; August 8, 2019; November 12, 2019 and February 7, 2020	30 minutes each
4.	Mr Rajiv Sonalker Group Finance Director & CFO	Risk Management Systems, Annual Risk Register and Mitigation Plans	February 7, 2020	1 hour
<b>External</b>				
5.	M/s S R B C & CO LLP, Statutory Auditors	Scope of the engagement, important accounting matters, audit plans, focus areas and Regulatory Updates	May 27, 2019; August 8, 2019; November 12, 2019 and February 7, 2020	30 minutes each
6.	M/s KPMG, Internal Auditors	Plan and Scope of Internal Audit for the year 2019-20; Quarterly Internal Audit Reports, observations and status of implementation of previous observations	May 27, 2019; August 8, 2019; November 12, 2019 and February 7, 2020	30 minutes each
7.	M/s Kishore Bhatia & Associates, Cost Auditors	Presentation explaining various aspects of the Cost Audit Report issued by them for the year 2018-19	August 8, 2019	30 minutes

8.	Virtual Act - Sand Art	A Company's journey of 75 years since incorporation through Sand Art – familiarizing them with the important milestones	August 22, 2019	15 minutes
9.	Personal Visit	Plant visit – familiarizing them with the processes followed and the standards maintained at the Plant	February 7, 2020	2 hours
10.	Board Induction for Ms Shalini Kamath, Independent Director	Introduction to the Company business and the markets that it operates in, Management team, marketing and other strategies, financial position of the Company	January 29, 2020	6 hours

- All the above programs were attended by all the Independent Directors